

**State of Nevada
Board of Cosmetology**

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**State of Nevada
Board of Cosmetology**
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NEVADA REQUIREMENTS FOR OUT OF STATE STUDENT APPLICANTS

In order for us to complete the review process in a timely manner, please use this checklist. **DO NOT SUBMIT YOUR DOCUMENTS UNLESS EVERYTHING IS COMPLETED AND SHOWS ALL REQUIRED INFORMATION.**

- **PROOF OF SUCCESSFUL COMPLETION OF 10TH GRADE.** You must sign and notarize an affidavit provided by our office, stating that you have successfully completed the 10th grade in high school or its equivalent. The form is attached to the standard application and will be required once your hours are approved.
- **PROOF OF 18 YEARS OF AGE:** must include one of the following:
 - A copy of your birth certificate
 - A copy of your current driver's license or current State issued Identification
 - A copy of your current passport
- **PROOF OF NAME CHANGE:** All names must match or chain together with proof provided!
 - Include a copy of each of your marriage licenses.
 - Include a copy of your divorce papers, which shows your maiden name was restored.
 - Include all court documents, which prove your legal name change.
- **PROOF OF HOURS: ORIGINALS ONLY!!!**
 - You will need to submit your completion record and final timecard from your Nevada school.
 - If you attend a school outside of Nevada, you must request your State Board or School to submit verification of your hours: Listing all subjects taken and the total number of hours per subject. Validation must be mailed directly to our office from a State Level governing agency, such as, Board of Cosmetology, Post Secondary Education, Board of Education, or licensed School of Cosmetology. We will not accept documents from the applicant. Once hours are approved and accepted, you will receive an application or credit to return to school.
 - Nevada requires the following number of hours: Cosmetologist – 1800, Manicurist – 500, Aesthetician – 600, Electrologist – 500.